



# MADISON COUNTY BOARD OF SUPERVISORS

125 West North Street • Post Office Box 608  
Canton, Mississippi 39046  
601-855-5500 • Facsimile 601-855-5759  
www.madison-co.com

**TO:** Madison County Board of Supervisors  
**FROM:** Comptroller's Office  
**DATE:** October 6, 2014  
**SUBJECT:** Claim Rejections (Cintas Corporation #210)

State law requires a purchase order to be issued for any purchases over 1,000.00. We received two invoices from Cintas Corporation #210 for employee's uniforms which totals \$1,998.52. These two invoices were dated for the same date which resulted in going over the required purchase order amount and no purchase order was issued by the employees. The employee assumed that the work was under \$1,000.00 and a purchase order was not issued. Tri-State is trying to collect payment on these invoices but we do not have authority to pay the invoices without a purchase order.

For that reason, we are asking the Madison County Board of Supervisors to reject the invoices to Cintas Corporation #210. The invoices are listed below:

	Date	Invoice#	Amount
1.	July 22, 2014	210653873	\$999.52
2.	July 22, 2014	210653874	\$999.00

The Board of Supervisors has directed its counsel to seek an expedited and appropriate remedy through the filing of a Declaratory Compliant in the Circuit Court of Madison County. In compliance with the anticipated Order, Madison County expects to satisfy the herein-above invoices.

Thank you for your cooperation.

Attachments



ORIGINAL INVOICE

SHIP TO: MADISON COUNTY ROAD MANAG  
3137 S LIBERTY ST  
CANTON, MS 39046

REMIT TO: CINTAS CORPORATION #210  
CINTAS LOC #210  
PO BOX 630921  
CINCINNATI, OH 45263  
601-366-0667

G E2M2

INVOICE NO.  
210653874

CONTRACT NO. ACCOUNT NO. STOP SEQ DELIVERY CODE SOIL TKT CNT  
06535 05999 11 W102000 R

INVOICE DATE  
7/22/14

BILL TO: MADISON COUNTY ROAD MANAG  
PO BOX 608  
CANTON, MS 39046-6080

LOC ROUTE DAY CUST NO. DEPARTMENT CUSTOMER P.O. NO.  
210 30 2 05999 C1042653

TERMS  
DUE 8/10/14  
EVEN BILLING


CONTACT: MS.JESSIE SPENCER  
601-855-5670

TAX CODE  
TAX EXEMPT

PAGE 1

LINE NO.	DEL QTY	MIN CHG	C O	BB	ITEM DESCRIPTION OR EMPLOYEE NAME	EMP. NO.		ITEM NO.	QUANTITY INVENTORY	QUANTITY INVOICED	PRICE	INVOICE AMOUNT	T X
1					EMBLEM QZ0130	U		124		5	4.150	20.75	N
2					EMBLEM D17M43	U		124		5	5.450	27.25	N
3					EMBLEM D17M43	U		124		50	5.450	272.50	N
4					EMBLEM QZ0130	U		124		50	4.150	207.50	N
5					100% CTN HVYWT TSHRT	U		67221		5	7.990	39.95	N
6					100% CTN HVYWT TSHRT	U		67221		50	7.990	399.50	N
7					FREIGHT CHARGE	U	9998	108		1	72.550	72.55	N
												1040.00	
9					CREDIT			935		1		41.00	N
												999.00	
REVIEWED BY _____ SIGNATURE _____ INVOICE # 210653874												FINAL TOTAL	

Customer: 05999-MADISON COUNTY ROAD M  
Invoice #: 653874  
Amount: \$999.00  
Date: 07-22-2014 13:33 AR  
Signer: JESSIE SPENCER



CINTAS CORP - The Service Professionals



ORIGINAL INVOICE

SHIP TO: MADISON COUNTY ROAD MANAG  
3137 S LIBERTY ST  
CANTON, MS 39046

REMIT TO: CINTAS CORPORATION #210  
CINTAS LOC #210  
PO BOX 630921  
CINCINNATI, OH 45263  
601-366-0667

G E2M2 INVOICE NO. 210653873

CONTRACT NO. ACCOUNT NO. STOP SEQ DELIVERY CODE SOIL TKT CNT INVOICE DATE  
06535 05999 11 W102000 R 7/22/14

BILL TO: MADISON COUNTY ROAD MANAG  
PO BOX 608  
CANTON, MS 39046-6080

LOC ROUTE DAY CUST NO. DEPARTMENT CUSTOMER P.O. NO. TERMS  
210 30 2 05999 C1042653 DUE 8/10/14  
EVEN BILLING

CONTACT: MS.JESSIE SPENCER  
601-855-5670

TAX CODE TAX EXEMPT PAGE 1

LINE NO.	DEL QTY	MIN CHG	C O	BB	ITEM DESCRIPTION OR EMPLOYEE NAME	EMP. NO.	ITEM NO.	QUANTITY INVENTORY	QUANTITY INVOICED	PRICE	INVOICE AMOUNT	T X	
1					EMBLEM D17M43	U	124		15	5.450	81.75	N	
2					EMBLEM QZ0130	U	124		15	4.150	62.25	N	
3					EMBLEM D17M43	U	124		20	5.450	109.00	N	
4					EMBLEM QZ0130	U	124		20	4.150	83.00	N	
5					EMBLEM D17M43	U	124		15	5.450	81.75	N	
6					EMBLEM QZ0130	U	124		15	4.150	62.25	N	
7					100% CTN HVYWT TSHRT	U	67221		15	7.990	119.85	N	
8					100% CTN HVYWT TSHRT	U	67221		20	10.490	209.80	N	
9					100% CTN HVYWT TSHRT	U	67221		15	10.490	157.35	N	
10					FREIGHT CHARGE	U	9998	D	108	1	72.52	N	
											INVOICE TOTAL	1039.52	
12					CREDIT		D	935		1	40.00		
											ADJUSTED INVOICE TOTAL	999.52	
REVIEWED BY		SIGNATURE					INVOICE # 210653873					FINAL TOTAL	

Customer:05999-MADISON COUNTY ROAD M  
Invoice #: 653873  
Amount: \$999.52  
Date: 07-22-2014 13:34 AR  
Signer:JESSIE SPENCER

A handwritten signature in black ink that reads "Jason Spencer". The signature is written in a cursive style with a large initial 'J'.

CINTAS CORP - The Service Professionals